

**Church Lench Village Hall**  
**Hirer Conditions**

1. The Hirer must be at least twenty-one years-old.
2. The Hirer will be responsible for the proper use of the building, its fabric and its contents, and shall indemnify the Village Hall Committee for the cost of repairing any damage to the premises or its contents as a result of their hiring.
3. The Hirer shall be responsible for leaving the premises and surrounds in a clean and tidy condition with all windows and doors shut and locked. Hirers are expected to place all refuse in the outside bins.
4. The Hirer will be accountable for the behaviour of all persons using the premises and the car park during the hire period.
5. The Hirer must adhere to the maximum Hall occupancy as listed in the booking form.
6. The Hirer shall not utilise the premises for any purpose other than that described on the booking form.
7. The Hirer shall not sub-let the hire.
8. The Hirer shall not allow the premises to be used for any purpose that is unlawful, immoral or causes a nuisance or offence to the residents of Church Lench. With this in mind, all music, both live and recorded, must end by 11pm. The Hall should be vacated and locked by 11:30pm.
9. The Hirer shall not bring on to the premises or allow to be brought onto the premises anything that could endanger the premises or invalidate any insurance policies for the premises. (This would include naked flame candles, smoke machines, fireworks, gas appliances, and highly flammable decorations).
10. The Hirer or persons instructed by the Hirer shall not carry out any deep-fat frying on the premises, either using the cooker or a free-standing fryer.
11. The Hirer shall not use any portable heating appliances on the premises without the consent and authorisation of the Village Hall Committee.
12. The Hirer shall ensure that any electrical equipment brought into the hall by themselves for the duration of the hire has a Portable Appliance Test (PAT) certificate.
13. The Hirer shall familiarise themselves with the Fire Safety Risk Assessment and comply with all conditions and regulations made in respect to the premises and fire regulations. This includes conducting a health and safety risk assessment for their event and ensuring all attendees are aware of the evacuation plan in the event of an emergency.
14. If the Hirer cancels their booking, the Hirer will forfeit their deposit.
15. The Village Hall Committee reserves the right to request a refundable security deposit.
16. The Village Hall Committee reserves the right to cancel any hiring in the event of the Hall being required for use as a Polling Station for a Parliamentary or Local Government election or where the Hall is required for the alleviation of hardship caused by a local or national emergency. In these circumstances, the Hirer shall receive a full refund.
17. In the event that the Hall or any part thereof are rendered unfit for the use for which it has been hired, the Village Hall Committee shall not be liable to the Hirer for any resulting loss or damage whatsoever.

18. The Trustees of Church Lench Village Hall disclaim responsibility for any loss or damage to property in or near the Hall and for any injury or death to any person not resulting from The Trustees' negligence.